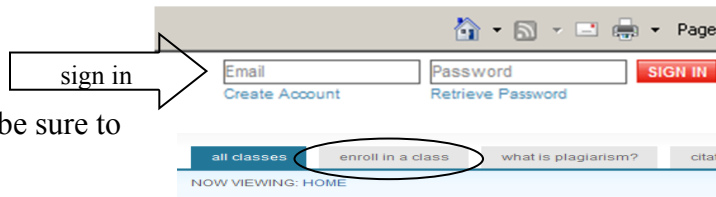


Student Directions for Using Turnitin

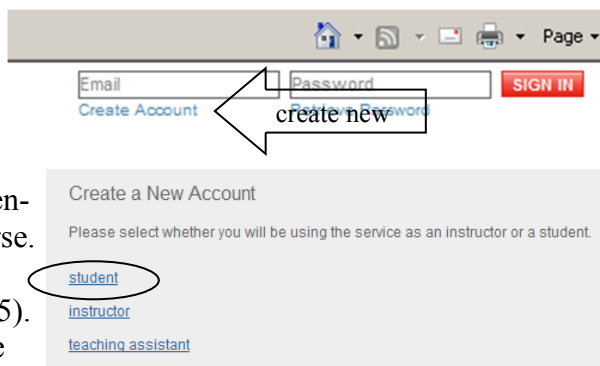
Account Sign In & Course Enrollment (for students with an existing account)

1. Go to www.turnitin.com.
2. Sign in.
3. You will see the courses you have already enrolled in on the screen. Click on the grey tab to enroll in a new course, be sure to have the course id and enrollment password handy.



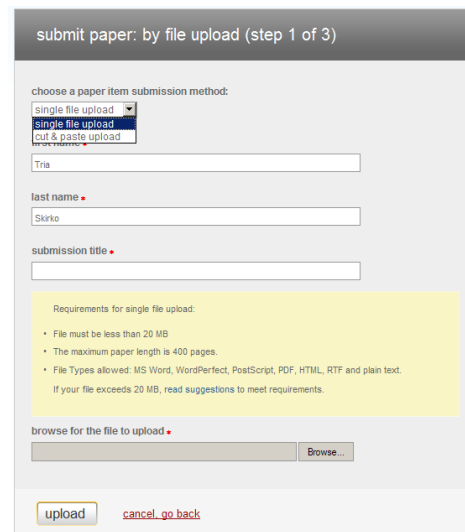
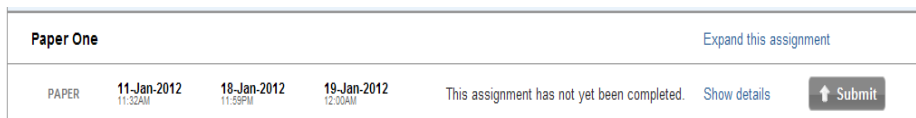
Account Creation (for students creating a new account)

1. Click on the blue create account link. You will be redirected to the screen shown to the right. Ignore the chance to sign in and click on student.
2. The next screen will ask you for a class id and class enrollment password. You must have this in order to set up your account for the first time. Your instructor will provide you with a class id and enrollment password if they want you to use one for work in their course. You can also use the library's self serve account if you want to use turnitin for your own purposes (class id - 3503245, password - 12345). Be sure that if you are turning in something for a course that you use the right dropdown or you will not receive credit.
3. The screen will also ask you to fill out information regarding your account, scroll down and keep filling out information until you see the "I Agree" button and submit your information.



Submitting an Assignment

1. You should now be enrolled in your course. Click on the class name that corresponds with the assignment you wish to upload. You will now see a list of assignments. Next to the assignment you will see a submit button.
2. Once you click submit you will see a screen to upload your assignment. You can select to either upload the assignment as an entire file (recommended) or to cut and paste the assignment in the box at the bottom of the screen.
3. Once you have filled in all the boxes and browsed for your assignment you can hit upload.
4. Next you will see a preview of the paper that you uploaded, be sure it looks correct and hit submit again.
5. Last you will see a notice that your submission has been successful. You will also receive an email receipt that shows you turned the paper in.



Viewing the Originality Report

1. From the home page click on your class. You will then see a list of the assignments for that course. Click on "show details" for the paper that you want to view.
2. You will see a summary of the details associated with the paper as well as a originality number. This is the percentage of your paper that is similar to other items within the Turnitin database. Most instructors require that this number is below 10-20%.
3. If you click on the name of the paper you can view your document in the turnitin viewer. You can see more details about the originality report including the actual matches between your paper and turnitin sources.
4. Click in the box next to originality to see highlighting of words or phrases that are similar to other sources.
5. Click on the download button to view a full report of the matches between your paper and turnitin's sources. Using this download button will produce a pdf that you will have to download and then either open or save in order to view the full report. The last page of the report will show the exact source of the matches between your paper and turnitin resources (e.g. Wikipedia, internet pages, scholarly articles, etc.). The download button is at the bottom of the turnitin viewer screen. To the right is a small sample of the report that you will receive if continue to this step.

