Virtual Office Hours: nhoward@wvc.edu and by appointment

Email queries receive responses within 24 hours Mondays through Thursdays. I do not teach on weekends.

Phone: 509.682.6720

REQUIRED TEXTS: The American Heritage College Dictionary w/ App. & Disk (hardbound)
Roget’s College Thesaurus
EasyWriter, 3rd edition

Course Materials are ONLINE: You must check the web pages daily for updates and messages.

The Web presence for this class IS your textbook.

http://commons.wvc.edu/nhoward/engl101/default.aspx

REQUIRED MATERIALS: Non-spiral-bound paper, critical thinking skills, time, energy—keyboarding Skills Required

GRADING: 10% quality of participation in class discussions
40% quality of weekly writing assignments
20% quality of documented essay (research essay—Problem/Solution)
20% quality of final rewrite
10% quality of final exam

COURSE GOALS:

Student Learning Outcomes

Upon completion of this course, successful students will be able to demonstrate skill in:

1. Process writing.
2. A variety of writing formats.
3. Composing vigorous, grammatically correct, well-developed prose in American English of interest to an adult reader and directed to a specific audience.
4. Organizational skills appropriate to the essay.
5. Word-processing appropriate to this course.
6. Writing in a time-urgent situation.
7. MLA formatted research paper
8. Peer editing.

The goals set for students in Composition: General (English 101) fall into six categories:

WVC Core Abilities Outcomes:

Upon completion of this course, successful students will begin to:

- Locate, use and analyze information and technology resources as demonstrated through use of technology to produce articulate and stylistically sound essays.
- Think critically (analyze, synthesize, evaluate and apply, problem solve, reason qualitatively and quantitatively) as demonstrated by expressing orally and in writing various relationships between the general thesis and the specific support.
- Communicate skillfully in diverse ways and in diverse situations as demonstrated in classroom activities and completed essays.
- Act responsibly as an individual and as a member of a team or group as demonstrated orally and in writing through peer editing activities.
- Seek knowledge, information, and diverse viewpoints through the writing and revising process.
- Clarify and apply a personal set of values/ethics as demonstrated through writing that employs personal experience as the basis for assertion.

By completing Composition 101 with a grade of “C” or better, you will have achieved skill levels in these categories that will allow for combining them into a responsive, flexible relationship—a marriage of technical and intellectual skills. We are not expecting you to become excellent professional writers. Rather we are looking for you to become flexible, competent writers. Students who complete composition 101 should be able to think on paper. The goal is to produce quality thought in quality form.
CALENDAR

Also, see “Calendar” on the class web pages: http://commons.wvc.edu/nhoward/engl101/default.aspx

<table>
<thead>
<tr>
<th>START DATE</th>
<th>ASSIGNMENT:</th>
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<tbody>
<tr>
<td>Jan. 6</td>
<td>Orientation and class requirements</td>
</tr>
<tr>
<td></td>
<td>Introduction to Lab/classroom operations and technology use</td>
</tr>
<tr>
<td></td>
<td>Grammar and Sentence Structure Review</td>
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<tr>
<td></td>
<td>Writing Sample</td>
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<tr>
<td>Jan. 19</td>
<td>Processing the Basic Paragraph</td>
</tr>
<tr>
<td>Jan. 25</td>
<td>Processing the Descriptive Paragraph</td>
</tr>
<tr>
<td>Feb. 1</td>
<td>Processing the Five-Paragraph Analytical Essay</td>
</tr>
<tr>
<td>Feb. 8</td>
<td>Processing the Classification Essay</td>
</tr>
<tr>
<td>Feb. 16</td>
<td>Processing the Comparison/Contrast Essay</td>
</tr>
<tr>
<td>Feb. 24</td>
<td>Processing the Problem/Solution Documented Essay</td>
</tr>
<tr>
<td></td>
<td>Due March 10 2010 Before 3:39 PM</td>
</tr>
<tr>
<td>March 10</td>
<td>Essay Test Practice</td>
</tr>
<tr>
<td>March 15</td>
<td>Processing a full Rewrite</td>
</tr>
<tr>
<td></td>
<td>DUE March 19, 2010, before 3:59 PM</td>
</tr>
<tr>
<td>March 23</td>
<td>10:30-12:30 Sexton 6001</td>
</tr>
<tr>
<td></td>
<td>FINAL EXAMINATION—Departmental Prompt Essay</td>
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</tbody>
</table>

This course requires in-class writing and group work. This course requires technology and information literacy and use. Each assignment turned in must include all work done toward completion of the assignment plus the final neat copy. Each assignment must include AT LEAST the first draft, the peer reviewed draft and the final “perfect” essay. Incomplete assignment packets will receive no credit. The ability to word process is REQUIRED for this class and others in your future career in higher education. All papers are due before the beginning of class on the first day of the next assignment unless otherwise specified.

Plagiarism: The act of using and passing off as one’s own the ideas or writings of another. All information in your essays that isn’t your opinion or common knowledge must have an attribution (even paraphrases must include the author and page number). All sources listed on the citations page must have been used in the essay, and all attributions must have a listing on the citations page.

WVC subscribes to Turnitin.com. You will submit the Problem/Solution essay for grading to Turnitin.com at least 48 hours before it is due. That way you will have time to make changes before you submit your work for evaluation and grading.

Consequences: Anyone plagiarizing will be given an “F” in the course and referred to the Academic Regulations Committee for disciplinary action.

This class works well for people who are responsible for their own actions, cognizant of the results of their actions on the successes of others, and determined to promote and enhance the success of all.

Students are allowed four (4) absences. All other absences will subtract one full grade each.

LATE PAPERS WILL LOSE ONE (1) GRADE PER CLASS DAY.

***Turn off all personal electronic information devices while in the classroom/lab setting.***

THERE IS NO SUCH THING AS EXTRA CREDIT—do it, and do it well, the first time.